



ADVANCED MODULE II – MUNICIPAL FINANCE

**Wednesday, Nov. 21, 7:00pm – 9:00 pm; and
Thursday, Nov. 22, 9:00 am – 4:30 pm**

**Hotel Mount Pearl
7 Park Avenue, Mount Pearl**

Professional Municipal Administrators, in partnership with LW Consulting, is pleased to introduce Module II of its new Advance Certificate Program – **Municipal Finance**.

Topics include:

- Recordkeeping and Financial Reports
- Financial Statements
- Revenue Sources
- Cash Handling Procedures and Tax Collections/Auctions

This Module is based on Case Studies on these topics which will be sent to participants upon registration. Responses are to be returned to LW Consulting via email at lewis.gerard@bellaliant.net by Friday at 4:00 pm, Nov. 16, 2018.

Morning and afternoon refreshments will be provided; however, participants are on their own for lunch.

To be eligible for registration, you must have completed all five (5) modules of the Core Education Program. As there are limited seats for this training, qualified individuals are encouraged to register as soon as possible to secure their place in the session. Early registration will also provide the participants with ample time to complete the required case studies.

Registration Info Required

Name: _____

Position: _____

Municipality: _____

Mailing Address: _____ Postal Code _____

Phone: _____ Fax: _____ E-mail: _____

The registration fee is \$201.25 (\$175.00 +HST)

PLEASE FORWARD PAYMENT AND REGISTRATION FORM TO: Fax #: 709-726-6408

MAKE CHEQUE PAYABLE TO: PMA

Deadline to register – Nov. 9, 2018. Cancellations made after this date will NOT receive a refund.