

## ADVANCED TRAINING PROGRAM

### ADVANCED MODULE III – MUNICIPAL BUDGETING

**Tuesday, Sept. 18, 7:00pm – 9:00 pm; and  
Wednesday, Sept. 19, 9:00 am – 5:00 pm**

#### Quality Hotel & Suites, Gander

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Professional Municipal Administrators, in partnership with LW Consulting, is pleased to introduce Module III of its new Advanced Certificate Program – **Municipal Budgeting**.

Topics include:

- Process/preparation
- Impact of Strategic Plan (Council priorities)
- Capital budget process (impact on operating budget)
- Expenditure projections
- Revenue projections
- Revenue options
- Expenditure options
- Tax rate options
- Multiyear budgeting

This Module is based on Case Studies on these topics which will be sent to participants upon registration. Responses are to be returned to LW Consulting via email at [lewis.gerard@bellaliant.net](mailto:lewis.gerard@bellaliant.net) by Friday at 4:00 pm, Sept. 14, 2018.

Morning and afternoon refreshments will be provided; however, participants are on their own for lunch.

To be eligible for registration, you must have completed all five (5) modules of the Core Education Program. As there are limited seats for this training, qualified individuals are encouraged to register as soon as possible to secure their place in the session. Early registration will also provide the participants with ample time to complete the required case studies.

#### Registration Info Required

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Municipality: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**The registration fee is \$201.25 (\$175.00 +HST)**

PLEASE FORWARD PAYMENT AND REGISTRATION FORM TO: Fax #: 709-726-6408

MAKE CHEQUE PAYABLE TO: PMA

Deadline to register – Sept. 7, 2018. Cancellations made after this date will NOT receive a refund.